



Senator Nomination Form (E-Mail to GPSA@neu.edu, or drop off at 104F, Ell Hall)

Name: _____
ID Number: _____
Current Local Address: _____
Telephone: _____
NEU e-mail address: _____
Preferred e-mail address if not same: _____

Current College or School at Northeastern University: _____
Type of Degree: Advanced Certificate Masters Doctoral JD MBA

Have you been a Senator in any previous year? Yes No

Have you been a GPSA Executive Board member in any previous year? Yes No

Preferred standing committee assignment* (you may check more than one):
Student Affairs/Services Academic Affairs Finance
Programs Public Relations & Membership

Yes I have reviewed the duties and responsibilities of the members of the GPSA Senate and agree to abide by all Constitutional guidelines and By-Laws governing the Northeastern University Graduate & Professional Student Association. Yes I authorize the Northeastern University Graduate & Professional Student Association to validate my proof of good standing for the purpose of executing and promoting the Senatorial nomination process.

Signature: _____ Date: _____

(Please print name): _____

University Registrar: _____
Signature, Stamp, and Date

Graduate School Dean/Administrator: _____
Signature and Date

For Office Use Only:	
Received By: _____	Verified By: _____
Date: _____	Date: _____

* Please note: Standing committee assignments will be confirmed at the first meeting.

GPSA SENATE: Frequently Asked Questions



What is the GPSA Senate?

The GPSA Senate is the representative body for the graduate and professional students of Northeastern University. It serves as a forum for the communication of our concerns and needs and is the liaison between the graduate and professional student body and the university administration. The Graduate Student Senate promotes the enhancement of graduate and professional student life.

What are the powers of the GPSA Senate?

Collectively, the Graduate Student Senate has the following duties, powers and responsibilities:

- Represents the voice of the graduate student body to the university administration on such issues as Graduate Housing, Financial Aid (SGA Stipends), Health Services (including Insurance), and Graduate Tuition costs.
- Recommends proposed legislation regarding University life and policies related to the graduate student body to the University President for his approval or rejection.
- Approves, modifies, or rejects the budget submitted by the Executive Board for the use of Graduate Student Fees.
- Has the power to initiate and conduct referenda.
- Approves or rejects circulation of petitions or referenda by outside individuals or organizations.

Is there a time commitment as a Senator?

Yes, you will need to commit, on average, five hours each month. This includes Senate and Committee meetings, as well as meeting with other Senators and Administrators to voice the issues facing graduate students. Please refer to the powers, rights, duties and responsibilities of the Senate and each Senator as detailed at www.gpsa.neu.edu

What do I do as a Senator?

Each Senator has the following rights, duties and responsibilities:

- Each Senator will serve a term from September to August, however, the Senate is only in session during the fall and spring. Each Senator is entitled to one vote. There will be no proxy votes.
- Each Senator must maintain an effective two-way system of communication between the constituency he/she represents and the GPSA Executive Board and Senate. Each senator is responsible for conveying the concerns of the constituents to the Association as well as relaying Association information back to their constituencies.
- Each Senator is required to attend the bi-monthly Senate meetings, special Senate meetings and any Standing Committee Meetings. To be excused from a meeting, the Senator must notify the Chair of the meeting, in writing, at least 24 hours in advance. More than two unexcused absences will result in the Executive Board pronouncing the seat abandoned and vacant. The seat will be filled according to the process outlined in the Association By-laws.

How do I become a Senator?

Senators can be appointed, elected, or nominated by their respective school. Self-nominations are also quite popular. To be eligible to serve on the GPSA Senate, a student must be in good standing with their school and maintain a GPA of 3.00 or better. Senators are encouraged to participate in the graduate/professional student organizations within their departments and colleges. Senate seats are allotted to the Colleges based on enrollment. For more details, please visit www.gpsa.neu.edu
Each Senator is responsible for initiating and completing the process of Nomination for the Senate. The Senator must fill out the Nomination Form and have the University Registrar and the Graduate School Dean/Administrator attest it in the area provided.

Who is my Graduate School Dean/Administrator?

<u>Arts and Sciences</u>	Amy Killeen	a.killeen@neu.edu	100 ME
<u>Bouve'</u>	Molly Schnabel	m.schnabel@neu.edu	123 BK
<u>Business</u>	Evelyn Tate	e.tate@neu.edu	350 DG
<u>Computer Science</u>	Brian Lackaye	b.lackaye@neu.edu	202 WVH
<u>Criminal Justice</u>	Laurie Mastone	l.mastone@neu.edu	400 CH
<u>Engineering</u>	Steve Gibson	sgibson@coe.neu.edu	130 SN
<u>Law</u>	Bill Greene	b.greene@neu.edu	1 CG

What committee will I serve on?

We will try to place you on the Standing Committee of your choice, however, we must balance the committee membership to ensure fair representation. Described below are the Standing Committees of the Graduate Student Senate. Occasionally the Senate may require special committees for particular purposes, which will be formed during Senate meetings. Standing Committee assignments will be confirmed during the first Senate meeting.

Student Affairs/Services, chaired by VP of Student Affairs, Jennifer Simpson

- Plans and hosts President's forum (spring semester)
- Events relating to graduate recruitment and matters related to student life

Academic Affairs, chaired by VP of Academic Affairs, Lauren Nicoll

- Plans and hosts Provost's Forum (fall semester)
- Concerned with issues surrounding Stipended Graduate Assistants (SGAs), and any academic matters brought to the attention of the GPSA

Finance, chaired by VP of Finance, Namita Chitre

- Develops and oversees GPSA budget
- Awards grants/allocations to graduate student organizations and individual students

Programs, chaired by VP of Administration.

- Coordinates Senior Week Program
- Assists with President's and Provost's Forums
- Develops programs to bring together the graduate/professional student community as a whole

Public/Media Relations and Membership, chaired by VP of Media and Membership.

- Oversees Senate recruitment and participation
- Responsible for nominations and elections for the Senate and Executive Board.

Office hours in lieu of standing committee, arranged with Executive Board

- Instead of serving on a committee, you may spend one hour per week in the GPSA office.
- Copying, filing, data entry, talking to students who stop by, and whatever else needs to be done.

If I have any questions or concerns about the Senate, whom can I contact?

You may contact the Association President Alan Waters via email at gpsa@neu.edu

Thank you for your commitment to being an active member of our community and your interest in serving your fellow students to help make Northeastern an enlightening, exciting, and terrific place to be!
