



Northeastern University ♦ Graduate Student Senate

Senator Nomination Form (RETURN TO GPSA mailbox, 228 CSC)

Name: _____, ID Number: _____

Current Local Address: _____

Telephone: Office # _____

E-mail: _____

College: Arts & Sciences Criminal Justice Engineering Health Sciences
 Business Administration Computer & Information Science Law

Department/School/Program: _____

Type of Degree: Masters Advanced Certificate Doctoral

Have you been a Senator in any previous year? yes no

Have you been a GPSA Executive Board member in any previous year? yes no

Is your current GPA 3.00 or higher? yes no

Preferred standing committee assignment:*

Student Affairs/Services Academic Affairs Finance

Programs Public Relations & Membership

Office hours in lieu of committee (1hr/week in GPSA office, 104 Ell Hall)

Yes, I have read the collective duties and responsibilities of the Graduate Student Senate and agree to abide by all Constitutional guidelines governing the Northeastern University Graduate & Professional Student Association.

Yes, I authorize the Northeastern University Graduate and Professional Student Association to validate my proof of good standing for the purpose of executing and promoting the Senatorial nomination process.

Signature: _____

(Please print name below)

Date: _____

University Registrar: _____

Signature, Stamp and Date

Graduate School Dean/Administrator: _____

Signature and Date

For Office Use Only:

Received By: _____

Verified By: _____

Date: _____

Date: _____

* Please note: we will try to place you on the committee of your choice, however, we must balance the membership of the committees. Standing committee assignments will be confirmed at the first meeting.

GRADUATE STUDENT SENATE: Frequently Asked Questions (FAQs)

What is the GRADUATE STUDENT SENATE?

Graduate Student Senate is the representative body for the graduate and professional students of Northeastern University. It serves as a forum for the communication of our concerns and needs and is the liaison between the graduate and professional student body and the university administration. The Graduate Student Senate promotes the enhancement of graduate and professional student life.

What are the powers of the GRADUATE STUDENT SENATE?

Collectively, the Graduate Student Senate has the following duties, powers and responsibilities:

- Represents the voice of the graduate student body to the university administration on such issues as Graduate Housing, Financial Aid (SGA Stipends), Health Services (including Insurance), Graduate Tuition costs.
- Recommends proposed legislation regarding University life and policies related to the graduate student body to the University President for his approval or rejection.
- Approves, modifies, or rejects the budget submitted by the Executive Board for the use of Graduate Student Fees.
- Has the power to initiate and conduct referenda.
- Approves or rejects circulation of petitions or referenda by outside individuals or organizations.

Is there a time commitment as a SENATOR?

Yes, you will need to commit, on average, FIVE HOURS A MONTH of your time. This includes Senate and Committee meetings, as well as meeting with other Senators and Administrators to voice the issues facing graduate students. Please see the powers, rights, duties and responsibilities of the SENATE and each SENATOR.

What do I do as a SENATOR?

Each Senator has the following rights, duties and responsibilities:

- Each Senator will serve a term from September to May. The Senate is in session for nine months.
- Each Senator is entitled to one vote. There will be no proxy votes.
- Each Senator must maintain an effective two-way system of communication between the constituency he/she represents and the GPSA Executive Board and Senate. Each senator is responsible for conveying the concerns of the constituents to the Association as well as relaying Association information back to their constituencies.
- Each Senator must sit on at least one standing committee (see committee descriptions, below).
- Each Senator is required to attend the monthly Senate meetings, special Senate meetings and any Standing Committee Meetings. To be excused from a meeting, the Senator must notify the Chair of the meeting, in writing, at least 24 hours in advance. More than two unexcused absences will result in the Executive Board pronouncing the seat abandoned and vacant. The seat will be filled according to the process outlined in the Association By-laws.

How do I become a SENATOR?

Senators can be appointed, elected, or nominated (or self-nominated) by their respective school. Senators are encouraged to participate in the graduate/professional student organizations within their departments and colleges, and are in some cases selected by those organizations. Senate seats are allotted to the Colleges based on enrollment. Senate composition for 2007-2008 is: Arts & Sciences (8), Business Administration, Accounting & Taxation (5), Computer & Information Sciences (3), Criminal Justice (2), Engineering (8), Health Sciences (11) and Law (8). The Senators from any given school, department, or division within a College cannot exceed one percent of the College's enrollment, to encourage representation from all programs. Each Senator is responsible for initiating and completing the process of Nomination for the Senate. The Senator must fill out the Nomination

Form and have the University Registrar and the Graduate School Dean/Administrator attest it in the area provided.



Who is my Graduate School Dean/Administrator?

Arts and Sciences	Amy Killeen	a.killeen@neu.edu	100 ME
Bouve'	Molly Schnabel	m.schnabel@neu.edu	123 BK
Business	Dennis Ramsier	d.ramsier@neu.edu	350 DG
Computer Science	Laura Willis	lwillis@ccs.neu.edu	161 CN
Criminal Justice	Laurie Mastone	l.mastone@neu.edu	400 CH
Engineering	Steve Gibson	sgibson@coe.neu.edu	130 SN
Law	MJ Knoll	m.knoll@neu.edu	101 KN



What committee will I serve on?

We will try to place you on the Standing Committee of your choice, however, we must balance the committee membership to ensure fair representation. Described below are the Standing Committees of the Graduate Student Senate. Occasionally the Senate may require special committees for particular purposes, which will be formed during Senate meetings. Standing Committee assignments will be confirmed during the first Senate meeting.

Student Affairs/Services, chaired by VP of Student Affairs/Services Vidit Shah

- Plans and hosts President's forum (spring semester)
- Events relating to graduate recruitment and matters related to student life

Academic Affairs, chaired by VP of Academic Affairs Tammy Hartke

- Plans and hosts Provost's Forum (fall semester)
- Concerned with issues surrounding Stipended Graduate Assistants (SGAs), and any academic matters brought to the attention of the GPSA

Finance, chaired by VP of Finance Kristen Hudak

- Develops and oversees GPSA budget
- Awards grants/allocations to graduate student organizations and individual students

Programs, chaired by VP of Administration Manasa Madasu

- Coordinates Senior Week Program
- Assists with President's and Provost's Forums
- Develops programs to bring together the graduate/professional student community as a whole

Public/Media Relations and Membership, chaired by VP of Media and Membership Ashish Jain

- Oversees Senate recruitment and participation
- Responsible for nominations and elections for the Senate and Executive Board.

Office hours in lieu of standing committee, arranged with Executive Board

- One hour per week in the GPSA office (402 CSC).
- Copying, filing, data entry, talking to students who stop by, and whatever else needs to be done.



If I have any questions or concerns about the SENATE, whom can I contact?

You may contact the Association President Chris Chanyasulkit or the Vice President for Public/Media Relations and Membership Ashish Jain via email at gpsa@neu.edu.